

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
Bond Oversight Committee Minutes
December 14, 2009, 1:00 p.m.
District Office – ITS Conference Room

Members Present: Committee Chair Jim Wyatt, Vice Chair Marion McDowell,
Linda Asbury, Gita Dev, Denisse Gonzalez, Bill Nack,
Ruth Nagler

Members Absent: Marta Bookbinder, Dr. Patrick Cheng, Rose Jacobs Gibson,
Stanley Gross

District Staff Present: Barbara Christensen, Jim Keller, José Nuñez, Rick Bennett

Call to Order

Committee Chair Wyatt called the meeting to order at 1:05 pm.

Director Christensen distributed an updated committee roster and asked members to review their information and report any changes needed.

Approval of Minutes from Meeting of September 17, 2009

Before the approval of the minutes, Bill Nack pointed out that the agenda said “approval of minutes from meeting of September 9, 2009” and the minutes said September 17, 2009. He asked which was correct. Director Christensen said the agenda is wrong and will be corrected to read September 17, 2009.

It was moved by Bill Nack and seconded by Denisse Gonzales to approve the minutes of September 17, 2009 as written. The motion passed, all members voting “Aye”.

Review of Cumulative Report on Expenditures through September 30, 2009 for Measure A and Measure C

Executive Vice Chancellor Keller summarized the financial reports as of September 30, 2009. He said Measure C funds are essentially spent leaving \$3,814 committed and a balance of \$36,606. Measure A expenditures to date are \$236,484,216 (51%) with commitments of \$118,196,253 (25%) leaving a balance of \$112,874,830 (24%).

Ruth Nagler asked what will happen to the balance of \$36,606 in Measure C funds. Executive Vice Chancellor Keller explained that, as the projects are closed out, Vice Chancellor Nuñez and staff assesses how to redistribute remaining funds to different capital projects.

Executive Vice Chancellor Keller said that the Board of Trustees are beginning to talk about other possibilities for capital improvements and operating expenses because of our budget situation. Director Christensen explained that in December a report was brought to the Board of Trustees which provided information on Parcel Taxes, Maintenance Assessment Districts and General Obligation Bonds. She said in fiscal years 2009/10 and 2010/11, we are losing approximately 25% of our operating revenue and need to look for ways to fill the gap. Director Christensen reported that the Board of Trustees authorized San Mateo County Community College District to conduct a survey of voters to measure their support on the various tax measures. Director Christensen will send the board report to the committee members and keep them updated.

Review of Status of CSM and Skyline Design/Build Projects and Cañada Design Assist

Executive Director Bennett presented a slide show to showcase current Districtwide projects and the changes that have occurred during the last three months.

Cañada College

- Buildings 5 & 6 Renovation Project – state funded, received 11 aggressive bids, construction award to be determined from the three lowest bidders
 - Reactivation of existing academic facilities
 - Extensive code compliance and accessibility improvements
 - Addition of new exterior elevator
 - Electrical, plumbing and HVAC system upgrades

College of San Mateo

- Building 5 – Allied Health and Wellness – locker rooms and dance studio complete, working on lighting and flooring, receiving equipment for fitness center, Cosmetology – stations, changing rooms and faculty offices complete
- Building 10 – College Center – four story construction, ready for outside skin, will include student services, bookstore, food service, multimedia programs, general classrooms, faculty offices and administration
- 2 new water features – 3 fountains in each one, adjusts for windy days
- Aquatics Center – waiting to pour
- Buildings 12/15/17/34 – modernization and swing space – near completion

Director Christensen asked when the ribbon cutting ceremony for Building 5 would take place. Executive Director Bennett said President Claire has yet to select a date, but he anticipates the ribbon cutting to be held in February or March 2010.

Skyline College

- Building 4 – Multicultural Center, Cosmetology, Classroom & Administration Offices
- Building 11 – Auto Transmission – completion scheduled for fall

- Sitework Improvements – bids came in under expectations
 - Roadways
 - Parking lots
 - Exterior lighting
 - Signage
 - Landscaping
 - Accessibility upgrades

Denisse Gonzales commented that the students seem to be using the new quad sitting areas. Students have also said they feel a stronger sense of community with this new place to gather.

Committee Members' Comments/Requests for Future Agenda Items

Gita Dev asked Vice Chancellor Nuñez if it was possible to provide the Bond Oversight Committee with a report showing the latest bidding results so she can better understand the changes to individual projects. Executive Vice Chancellor Keller suggested that a report showing unmet needs for capital projects also be prepared for next meeting.

Public Comments

Mr. McDowell wished everyone a Merry Christmas and Happy New Year.

Schedule for Next Meeting

Director Christensen will coordinate the next meeting.

Adjournment

The meeting was adjourned at 1:55 pm.