

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**  
**Bond Oversight Committee Minutes**  
**September 17, 2009 – 12:45 pm**  
**Cañada College**  
**Facilities Maintenance Center**

Members Present: Committee Chair Jim Wyatt, Vice Chair Marion McDowell,  
Dr. Patrick Cheng, Bill Nack, Gita Dev, Marta Bookbinder, Stanley  
Gross, Denisse Gonzalez (1:20 pm)

Members Absent: Linda Asbury, Rose Jacobs Gibson, Ruth Nagler

District Staff Present: Barbara Christensen, Jim Keller, Linda da Silva, Rick Bennett,  
José Nuñez (1:00 pm)

Guest: Yamileth Verdin (1:20 pm)

**Call to Order**

Committee Chair Wyatt called the meeting to order at 12:45pm and stated even though other committee members are expected to attend the meeting, there was a quorum present.

**Approval of Minutes from Meetings of February 27, 2009 and June 16, 2009**

It was moved by Patrick Cheng and seconded by Marion McDowell to approve the minutes of February 27, 2009 and June 16, 2009 as written. The motion passed, all members voting “Aye”.

**Review of Cumulative Report on Expenditures through June 30, 2009 for Measure A and Measure C**

Vice Chancellor Keller summarized the financial reports as of June 30, 2009. He said Measure C funds are almost entirely spent with \$25,389 committed for projects; which leaves a balance of \$61,418. Measure C interest has been spent leaving a zero balance. Measure A expenditures to date were \$207 million (44%); with \$139 million committed (30%) and a balance of \$121 million (26%) for project that are budgeted but are not currently under contract. Vice Chancellor Keller said the majority of projects are on time and within or under budget.

Patrick Cheng asked what will happen to the balance of \$61,418 which is left in Measure C. Vice Chancellor Keller replied that the funds will be allocated to a capitol project in the future.

Vice Chancellor Keller explained that the detail sheets identify all projects on the bond project list with a reference back to the bond language which was authorized by the voters. He also said that the expenditures highlighted in yellow are projects that have changed since the last report.

## **Review of Status of CSM and Skyline Design/Build Projects and Cañada Design Assist**

Vice Chancellor Nuñez joined the meeting. Director da Silva presented a slide show to showcase current Districtwide projects. Highlights are as follows:

### **Cañada College**

- Gateways/Circulation/Parking Project
  - Parking Lot 6 Expansion – enrollment at Cañada is up approximately 18%, additional parking was needed due to the loss of Parking Lot 3
  - Tree Trimming – fire safety and tree health

### **College of San Mateo**

- B5 – Allied Health and Wellness – includes fitness center and two pools, space for nursing, dental assisting and cosmetology, building completion December 2009, furniture/fixtures January 2010, ready for Spring semester
- B10 – College Center – construction in progress, will include student services, bookstore, food service, multimedia programs, general classrooms, faculty offices and administration
- Sitework Improvements
  - Hillsdale Blvd Entry (funded by City of San Mateo & bond)
  - Arrival Area
  - Parking Lots 1 & 2 - lightings fixture upgrades, repaving
  - Water Features
- Aquatics Center – construction in progress
- Arts Complex Stelevator – completed
- Buildings 12/15/17/34 – modernization and swing space

### **Skyline College**

- B4 – Multicultural Center, Cosmetology, Classroom & Administration Offices – construction in progress, Topping Out Ceremony is Thursday, September 24 at 10:30 am
- B11 – Auto Transmission – construction in progress
- Sitework Improvements
  - Roadways
  - Parking lots
  - Exterior lighting
  - Signage
  - Landscaping
  - Accessibility upgrades

Director Bennett mentioned that during this peak period we are spending approximately \$15 million each month. He said that over the next few months the spending will level off then start to decline.

Denisse Gonzalez, BOC student representative, President Associated Students of Skyline College and Yamileth Verdin, Commissioner of Publicity, Associated Students of Skyline College joined the meeting.

### **Construction Starting Soon**

## **Cañada College**

- Buildings 5 & 6 Renovation Project – cafeteria, student activities and government, university center, health center
  - Reactivation of existing academic facilities
  - Extensive code compliance and accessibility improvements
  - Addition of new exterior elevator
  - Electrical, plumbing and HVAC system upgrades
  - State funded – 50/50 match
  - Bid for construction: October/November 2009, Construction Awarded: December 2009, Construction: February 2010 - June 2011

## **College of San Mateo**

- Building 9 Renovation Project – Library and KCSM
  - Restroom renovation and ADA upgrades
  - Leaky deck repairs
  - Lobby water damage repairs
  - PreConstruction Phase: October - November 2009, Construction Phase: December 2009 – April 2011
- North Gateway Project
  - Demolition of Buildings 21 – 27 and Building 29 (9 buildings)
  - Accessibility improvements for the paths of travel from the north parking lots to central campus core
  - Additional parking
  - Bidding Phase: October 2009 – February 2010, Construction Phase: March 2010 – April 2011

## **Skyline College**

- Building 1 Theater Lobby Skylight/Lighting Project
  - Replacement of leaking skylight
  - Replacement/Upgrade of light fixtures
  - Design Phase: September 2009, Bidding Phase: October 2009, Construction Phase: November 2009 – sometime in 2010 depending on bidder

Director da Silva said the long term plan for Pacific Heights is to demolish the building and create more student parking. When buildings 1 & 2 are renovated, Pacific Heights will be used as swing space. Building 1 was one of the projects which was unfunded by the state. Director da Silva said the initial project proposal has been resubmitted to the state and if approved, the Construction Planning Department will submit our final project proposal.

## **Committee Members' Comments/Requests for Future Agenda Items**

Marta Bookbinder asked for a breakdown of state and local funding for those buildings that were demolished and rebuilt due to the safety of the structure. Rick Bennett will research the answer and email the committee members.

Marta Bookbinder said that several months back the students at Skyline College had requested that reflectors be placed at the front entrance of the college to help guide them in the dense fog. To

date she has not seen any reflectors. Vice Chancellor Nuñez remembers discussing the situation and apologized as he thought this had been completed. He will follow up with staff.

Director Christensen reminded committee members to email her or the chairman if they wanted to add any items for discussion to upcoming agendas.

Vice Chancellor Nuñez announced that the ribbon cutting ceremony for the Facilities Maintenance Center at Skyline College will be scheduled sometime in November. Watch for the invitation with detailed information.

Chairman Wyatt stated that if anyone would like the opportunity to chair the Bond Oversight Committee, he would be happy to relinquish his seat and serve as a member.

### **Public Comments**

None

### **Schedule for Next Meeting**

Director Christensen will coordinate the next meeting.

### **Adjournment**

The meeting was adjourned at 1:50 pm.