

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
Bond Oversight Committee Minutes
December 3, 2008 - 3:30 p.m.
District Office Board Room

Members Present: Committee Chair Jim Wyatt, Vice Chair Marion McDowell, Marta Bookbinder, Dr. Patrick Cheng, Gita Dev, Bill Nack, Ruth Nagler

Members Absent: Linda Asbury, Rose Jacobs Gibson, Stanley Gross, Laura Saxton

District Staff Present: Kathy Blackwood, Barbara Christensen, Jim Keller, José Nuñez

Call to Order

Committee Chair Wyatt called the meeting to order at 3:40 pm. He stated that seven members were present thus forming a quorum.

Approval of Minutes from Meeting of September 24, 2008

It was moved by Patrick Cheng and seconded by Martha Bookbinder to approve the minutes as written. The motion passed, all members voting “Aye”.

Review of Cumulative Report on Expenditures through September 30, 2008 for Measure A and Measure C

Chief Financial Officer Blackwood began by reminding the committee members that the projects highlighted in yellow are the project that have changed since the last report. Measure A expenditures were \$105 million (23%) with \$193 million (41%) committed through September 30, 2008.

CFO Blackwood told the committee that SMCCCD has been audited. It was a good audit with no findings. The final report will be available at the next meeting.

Discussion of Loss of State Capital Outlay Funds and County Treasury

Executive Vice Chancellor Keller reported that SMCCCD lost \$20 million of bond interest which was pooled in the San Mateo County Investment Fund. These funds were invested in Lehman Brothers, who filed bankruptcy. Director Christensen explained that the District chose to issue more bonds at one time several years ago to secure low interest rates and make the most of the voter-approved financing for new construction. US Representative Anna Eshoo is working on our behalf and has drafted a letter to the Obama transition team asking for TARP (Troubled Assets Recovery Program) funds to purchase troubled assets from state and local governments.

Executive Vice Chancellor Keller said the bigger loss was \$53 million in State funding which resulted in the cancellation of the following projects:

- Canada’s B1-Fitness Center Conversion and B13-Multiple Program Instructional Center
- College of San Mateo’s B12-Media Center and B19-Emerging Technologies Center
- Skyline’s B2-Phase 3 Instructional/Admin Resource Center and B1-Phase 4 Performing Arts Modernization

Director Christensen said that in previous years when a State bond measure failed, the State Chancellor's office did not scrap the projects. All projects would keep their priority; funding was delayed until a new statewide bond passed. This year, for the first time, all projects were scrapped and the District must resubmit and compete again for future funding. Vice Chancellor Nuñez added that this process takes a lot of work and cost approximately \$70,000 per proposal.

Review of Status of CSM and Skyline Design/Build Projects and Cañada Design Assist

Vice Chancellor Nuñez reviewed the copy of the Capital Improvement Program status report. Highlights are as follows:

Cañada College

- *Gateways/Circulation/Parking Project:* Project is on schedule and within budget. Parking Lot #7 is now open for student parking. Courtyard Water Feature is about 85 % complete.
- *Building 5/6 Modernization:* State funded project. Construction documents awaiting approval December 2008. Construction Spring 2009 - Spring 2010. Occupancy Fall 2010.
- *Building 8 Renovation:* Substantial completion March 2009. Occupancy April 2009.

College of San Mateo

- *Building 5N Allied Health & Wellness Building:* Construction document approved by DSA. Footings are at 90% of pour completion and grading is complete. Utility trenching is complete and slab pour will begin soon. Elevator shafts lined in preparation for installation of equipment. Groundbreaking May 2009. Completion striving for January 2010
- *Building 10N Administration and Student Center:* Construction documents submitted to DSA for review. Demolition of buildings 10 and 11 is scheduled for January 2009. Building pad preparation and construction to begin after demolition. Groundbreaking May 2009. Completion March 2011.
- *Sitework Improvements:* Fine Arts Courtyard work in progress – Completion January 2009. Sitework phase 1 demolition in progress. Sitework phase 1 start date Spring 2009. Sitework phase 2 start date Spring 2010.
- *Infrastructure Improvements:* Campus Electrical Distribution System upgrade to be completed during Winter Break 2008. Central Chiller Plant design in progress – Completion Fall 2009.
- *Buildings 2/4 Modernization:* Construction is currently 95% substantially complete. Occupancy January 12, 2009.
- *Building 9 Modernization:* Scope of project includes KCSM FM Studio remodel/office refresh. Library classroom modernization. Design Phase Fall 2008 to January 2009. DSA approval Spring 2009. Construction Summer 2009. Completion Fall 2009.
- *Building 14 Modernization:* Completion mid December 2008. Occupancy Spring 2009 semester.
- *Building 16 Modernization:* New internal lift. ADA accessible restrooms. Completion during Winter break. Occupancy Spring 2009 semester.
- *Building 12/15/17/34 Modernization:* Design Build project with 18 proposals, construction value \$4.5 million. Design Build selection December 2008. B12 Swing prep Spring 2009. B15 construction April – September 2009. B17 construction September 2009 – January 2010. B34 construction January – March 2010.

Skyline College

- *Building 4N Cosmetology, Administration and Wellness:* Construction drawings are being prepared for submittal to DSA. Site (increment 1) Groundbreaking January 2009. Structure (increment 2) Construction March 2009. Interiors (increment 3) Submittal to DSA February 2009. Construction start May 2009
- *Building 11N Auto Transmission:* Submittal to DSA January 2009. Construction Summer 2009
- *Sitework Improvements:* Campus Electrical Distribution System and Boiler upgrade design in progress. Submittal to DSA December 2008. Construction Summer 2009 -2010.
- *Building 7 Modernization:* New mechanical, electrical and data systems. Occupancy Spring 2009
- *Corporation Yard:* Waste Management and Recycling Facility. Completion January 2009.
- *Facilities Maintenance Center:* Three new steel framed buildings will house electrical and carpenter's shops, vehicle maintenance storage and employee locker and restrooms. Steel erected and wall sheathing installed, grading work complete, retaining walls constructed. Completion May 2009

Committee Members' Comments/Request for Future Agenda Items

Director Christensen stated on January 17th and 18th, the College of San Mateo will collaborate with the Urban Search and Rescue Task Force in a FEMA response mock search and rescue operation at buildings 10/11. The drill will simulate a structural collapse with trapped victims. The San Mateo Police and Fire Departments, Bay Area agencies, and students from the police and fire academy will participate.

Marta Bookbinder and Gita Dev complemented José Nuñez, Construction Planning and Staff on coordinating and implementation of the projects.

Public Comments

None

Schedule for Next Meeting

Director Christensen will coordinate the next meeting with the groundbreaking/ribbon cutting ceremony at Skyline College.

Adjournment

The meeting was adjourned at 4:50 pm.