

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT**  
**Bond Oversight Committee**  
**Annual Report to the Community - 2015**

**Background**

Voters in San Mateo County generously voted to approve a bond measure (Measure A in 2005) which provided \$468 million in funding for updating, modernizing, and retrofitting the three community colleges serving County residents: Cañada College, College of San Mateo and Skyline College. In November, 2014, voters in San Mateo County voted to pass (66.4% favorable) Measure H, a \$388 million bond measure that will allow the District to complete the modernization/construction/reconstruction projects as envisioned in the 2015 Facilities Master Plan Amendment\* that was approved by the Board in January, 2015 after several months of discussion.

As required by law, the District Board of Trustees established a Bond Oversight Committee composed of community leaders with expertise in finance, accounting, education, construction, sustainability and local government. The Committee is charged with the responsibility to assure voters that bond proceeds are expended only for construction, reconstruction, rehabilitation or replacement of College facilities in compliance with the ballot language approved by voters, and that no funds are used for teacher or administrator salaries.

During the past year, the Bond Oversight Committee met to review the District's bond project plans, timelines and proposed expenditures. At each meeting, the Committee was provided financial and project plan updates describing the bond-related activities undertaken by the District.

As of December 30, 2015, the District has expended \$465,764,958 and committed \$1,236,111 of Measure A funds--99% of the total authorization. The District has also expended \$2,950,692 and committed \$1,433,392 of Measure H funds--2% of the total authorization.

Attached to this Report is a Summary of the results of the Auditors Financial and Performance Audits. In the performance audit, the Auditors reviewed 28% of Measure H and 30% of Measure H's expenditures and made no findings.

**2015 in Review**

2015 saw completion of the final major project funded primarily by Measure A; the remaining Measure A funds are expected to be completely expended on small scale projects and emergency repairs by mid-year 2016.

The Facilities Planning and Operations Team focused its efforts over the past year on the strategic plan for implementation of Measure H. Planning efforts include a comprehensive update of the District's Design Standards, which serve to support sustainability goals and insure consistency in critical building systems, providing economic efficiency in terms of staff training and maintenance of spare parts inventories, thus maximizing the useful life of new installations. The Facilities Team is particularly focused on incorporation of the District's Water Efficiency Program—which resulted in a Districtwide average reduction of 25% in water consumption over the baseline year of 2013—into the Design Standards and Measure H project planning. A comprehensive analysis of space utilization Districtwide has helped to enhance the efficiency of existing space use confirming and, in some cases, reducing the requirements for new facilities.

The Facilities Team and College administrations continued their collaboration in planning and scheduling construction projects to minimize the impact on the campus communities and to ensure that bond project funds are efficiently and effectively expended on College improvements that will benefit students for generations to come.

District staff continues its work to secure additional State, local and private funding to supplement bond funds; to date, the District has secured more than \$84.3 million from these sources. Community Colleges in California have experienced a significant decline in State Capital Outlay funds due to the fact that the State has failed to approve an educational facilities bond since 2006. A November 2016 ballot measure, if passed, could provide approximately \$30M in State Capital Outlay funds to supplement Measure H funds for modernization of three critical academic facilities.

### **Cañada College**

During 2015, the following construction projects were completed:

- ✓ Parking Lot and Roadway Lighting upgrade to energy efficient LED fixtures was completed. This project was partially funded by Proposition 39 energy efficiency funds, as well as Measure A bond funds. Planning and procurement for the second phase of this project, which includes conversion of pedestrian pathway lighting to energy efficient LED fixtures, was completed in 2015 and the installation will be completed in 2016.
- ✓ The replacement of synthetic turf at both the Soccer and Baseball Fields, installation of miscellaneous support structures, painting and minor repairs were completed. This work was funded by redevelopment funds-not bond funds.
- ✓ The East Menlo Park Classroom facility was renovated, increasing accessibility to instruction for many students.
- ✓ The Building 1 Gymnasium IT Server was relocated to enhance service and insure continuous service during the upcoming demolition and reconstruction of that facility.
- ✓ Building 13, the Multiple Program Instructional Center, one of the primary instructional facilities at Cañada College, has been awaiting State Capital Outlay funding to support a comprehensive renovation since 2006. As an interim measure, the Business Labs received upgraded furniture and equipment which immediately enhanced the instructional environment; these upgrades will be incorporated into the modernized facility during the planned future modernization project.

### **College of San Mateo**

The final major Measure A construction project at College of San Mateo—the North Gateway Parking lot which added an additional 139 parking spaces—was completed, and the College was able to utilize the completed lot for the Fall 2015 semester.

The following construction projects were also completed in 2015:

- ✓ Parking Lot and Roadway Lighting upgrade to energy efficient LED fixtures was completed. This project was partially funded by Proposition 39 energy efficiency funds, as well as Measure A bond funds. Planning and procurement for the second phase of this project, which includes conversion of pedestrian pathway lighting to energy efficient LED fixtures, was completed in 2015 and the installation will be completed in 2016.
- ✓ House lighting in the Theater (Building 3) was upgraded to energy efficient LED fixtures.

- ✓ The Choral Room received a facelift including stage lighting and flooring, wall finishes and audio-visual equipment.
- ✓ The Library Carpet was replaced beginning in late 2014 and completed early 2015.
- ✓ Softball Field Netting, Exterior Signage and Paint Upgrades were completed, with synthetic turf replacement planned for 2016; this work is funded by redevelopment funds-not bond funds.
- ✓ Building 1 (former Administration Building) Top Floor was repurposed to house the Measure H implementation team.
- ✓ Buildings 1, 14, 16, and Colonnades and Building Roof Replacement was completed prior to the rainy season.

## **Skyline College**

During 2015 the following construction projects at Skyline College were completed:

- ✓ Upper Soccer Trench Drain was installed to extend the useful life of the new synthetic turf with organic fill.
- ✓ Outfitting of offices and support space to house Middle College, a program serving high-school students concurrently enrolled for college credit.
- ✓ Outfitting of offices and support space to house Guardian Scholars, a program serving students transitioning from foster care.
- ✓ Building 14 Roof Replacement was completed.

## **Districtwide**

Sustainability is one of the guiding principles identified in the College District Facilities Master Plan. District consultants and contractors are required to employ sustainable strategies in the projects included in the District's Capital Improvement Program. The District researches, analyzes and implements conservation measures in the areas of energy, waste and water. In addition, the District's Best Management Practices require strategic investments in the use of renewable energy, sustainable design and construction methods, as well as material selections that support the local economy. Since 2001, the District has received approximately \$3.8 million in energy rebates—which have been reinvested to support other sustainability initiatives. The District also estimates annual energy savings—due to increased lighting efficiency, solar installation, reduction in watering, upgraded infrastructure, etc.—to be in excess of \$2.6 million annually. As referenced above, the District's Water Efficiency Program (WEP) resulted in a 25% reduction in consumption over the baseline year, with additional reductions expected in the coming years.

Districtwide projects and bond funded planning efforts initiated and/or completed in 2015 included:

- ✓ Seismic safety shut off valves were installed at major gas meters and points of entry to occupied facilities Districtwide.
- ✓ Installation of a Utility Consumption Measurement & Verification system begun in 2014 will be completed in early 2016. This project includes upgrade of the District's Building Management System—which manages indoor air quality, temperature, lighting, and other ancillary systems—as well as installation of sub-meters at all occupied buildings to monitor consumption of electricity, heating hot water, chilled and domestic water, and natural gas where applicable. These building level sub-meters will report to an energy information system that will provide real time utility consumption data. This data will be used to encourage building occupants to monitor and more closely manage their own utility consumption activities.

- ✓ Upgrades to the software and hardware supporting the Districtwide Security and Electronic Access Control system—which ensures the safety and security of nearly all building exteriors and key interior areas—began in Fall 2014 and was completed Spring 2015.
- ✓ Implementation of a state-of-the-art facility utilization and software program, Onuma, was initiated in Summer 2014 and completed in Spring 2015. This system is integrated with the District’s instructional scheduling program to assure efficient utilization of existing facilities, as well as modeling proposed new construction to insure an efficient planning processes. Onuma also supports emergency preparedness activities by providing detailed information on affected spaces for reference by first responders in case of emergency. The system also provides calculations of required maintenance productivity. These calculations provide estimated costs to operate and maintain a proposed facility leading to an accurate life-cycle cost analysis for proposed new construction and renovation projects.

The Bond Oversight Committee continues to be satisfied with the results of the District’s modernization and new construction efforts. More detailed information about the bond projects, timelines, and expenditures-to-date is available on the District’s web site: [www.smccd.edu](http://www.smccd.edu). To navigate to the information from the home page, click on *Bond Oversight Committee* on the District’s main web page. There you will find bond projects and information related to the activities of the Bond Oversight Committee: meeting dates, agendas, minutes, and reports. Additional questions and/or concerns should be addressed to the Bond Oversight Committee in care of: [christensen@smccd.edu](mailto:christensen@smccd.edu).

The Bond Oversight Committee welcomes members of the community to its meetings.

**Submitted by Bond Oversight Committee Members (2015):**

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\*The 2015 Facilities Plan Amendment includes all projects that the District envisions for the future. These projects are funded by a variety of revenue sources in addition to the bond measures, including State funding, energy rebates, Proposition 39 funds and former redevelopment agency revenues. The amendment of the 2011 Facility Master Plan was drafted in 2014 and adopted by the Board of Trustees in January 2015. The 2015 amendment removed projects listed in the 2011 plan that have been completed, confirmed assumptions supporting the 2011 project list and adjusted the project list as necessary based upon changes in pedagogy and enrollment trends.